



### ALLOWANCES/TOKEN PAYMENT APPLICATION

Project no. : UTVSB/CS/P. \_\_\_\_\_

Date : \_\_\_\_\_

For UTVSB use only

Consultancy and Services  
 UiTM TechnoVenture Sdn Bhd  
 Ground Floor, UiTM-MTDC Technopreneur Centre  
 40450 UiTM Shah Alam

Project Title: \_\_\_\_\_

<b>UiTM STUDENT</b> <input type="checkbox"/>		<b>NON UiTM STAFF</b> <input type="checkbox"/>		<b>UiTM STAFF (Non-member)</b> <input type="checkbox"/>		
<b>Documents required for payment to external consultants /students/non project members:</b>				(√) CONSULTANT	(√) UTVSB	
Copy of Identity Card or Passport						
Bank Statement						
Punch Card (If Relevant)						
Work Description						
NO	NAME	IC / PASSPORT	ID STAFF	BANK NAME	BANK ACCOUNT NO	TOTAL (RM)
<b>TOTAL</b>						

\*Head of project must endorse application (if application by project member)

Endorsement by Head of Project,

.....  
 APPLICANTS NAME  
 STAFF ID:  
 TEL:

.....  
 HEAD OF PROJECT NAME:  
 STAFF ID:  
 TEL:

Please submit complete documentation to avoid payment delay

For UiTM TechnoVenture SB use only		Finance Use Only
Checked by		
Verified by		
Approved by		



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40450 UiTM Shah Alam

Project Title : .....

Name : .....

Address : .....  
.....

Rate: RM..... per hr/per day) x ..... (hrs /days) = RM.....

Tasks:

No.	Tasks	Head of Project Endorsement
		Signature: Name: Date: Cop: